# Manning & Napier Fund, Inc.
# Account Maintenance Form
# Financial / EFT Bank Change

Use this form to add or update bank information, dividend and capital gains distribution options, telephone permissions, and automatic investment plan instructions on your Manning & Napier Fund, Inc. account.

## I. ACCOUNT OWNER INFORMATION – Please Print

Account Registration | Account Number(s)

Owner's Name (if different than Account Registration) | ( ) Daytime/Cell Phone | SSN/Tax ID

Address | City | State | Zip

*Note: We will update all Fund Series under your account number(s) provided, unless otherwise indicated.

## II. BANKING INFORMATION

This option allows you to transfer funds electronically between your bank account and your Manning & Napier Fund, Inc. mutual fund accounts(s). Your bank must be a member of the Automated Clearing House (ACH) and Federal Reserve in order for you to use the electronic funds transfer (EFT) service. Please confirm with your financial institution eligibility, fees, and applicable routing number(s) for ACH and/or Federal bank wire.
**Note: Your Manning & Napier Fund, Inc. account and your bank account must have one owner name in common. Only one bank account can be held on your mutual fund account. Attach a voided check / deposit slip or your signature(s) must be notarized in Section VI.**

Please indicate whether the bank information below is to be added to your account or to modify the existing information:

☐ Add new bank information ☐ Modify / Replace existing bank information

Please indicate type of account:

☐ Checking Account
- ▶ Required: Attach voided check with your full preprinted name or have this form notarized. Do not attach deposit slip.

☐ Savings Account
- ▶ Required: Attach deposit slip with your full preprinted name or have this form notarized. Please include your Bank Routing #, which is likely different than number shown on deposit slip.

☐ Check here if you currently have a Systematic Withdrawal Plan (SWP) or an Automatic Investment Plan (AIP) and you would like this updated banking information to replace the existing banking information for your current SWP and/or AIP.

Bank Name

Bank Address (City, State)

Name on Bank Account | Checking or Savings Account Number

Bank **ACH** Routing/ABA Number | Bank **WIRE** Routing Number (if different than ACH routing number) | Bank Telephone Number

Note: To enroll in an Automatic Investment Plan (AIP), complete Section V. of this form. To take an immediate withdrawal or to enroll in a Systematic Withdrawal Plan (SWP), complete the Non-IRA Withdrawal form, IRA Distribution form, or IRA RMD form located at www.manning-napier.com. A medallion signature guarantee is required when adding new bank instructions and requesting a withdrawal.

## III. TELEPHONE PERMISSIONS

The Telephone Redemption and Telephone Purchase services require that your purchase be invested at least ten (10) business days before shares may be sold. By selecting the telephone services below you are authorizing BNY Mellon Asset Servicing, Inc. to honor telephone instructions for your account. Neither Manning & Napier Fund, Inc. nor BNY Melon Asset Servicing, Inc. will be liable for properly acting upon telephone instructions believed to be genuine.

☐ Telephone Redemptions: This feature allows you (or your Authorized Representative) to sell shares and have the proceeds sent to your address of record for amounts of $100,000 or less OR to the bank account designated in Section II by wire or Automated Clearing House (ACH).

Choose one: ☐ Add Telephone Redemption services ☐ Remove Telephone Redemption services

☐ Telephone Purchases from your Bank: This feature allows you (or your Authorized Representative) to purchase shares in the Manning & Napier Fund by telephone. We will debit your bank checking account designated in Section II. Your bank must be a member of the Automated Clearing House (ACH) in order to use this service.

Choose one: ☐ Add Telephone Purchase services ☐ Remove Telephone Purchase services

## IV. DIVIDEND AND CAPITAL GAINS DISTRIBUTION OPTIONS

Do not use this section for IRA accounts. These elections will apply to all Fund Series under your account(s).

Dividends **Check one:** ☐ Reinvest ☐ EFT to bank* ☐ Mail check to address of record

Capital Gains **Check one:** ☐ Reinvest ☐ EFT to bank* ☐ Mail check to address of record

***Note:** If you choose to have distributions sent by Electronic Funds Transfer (EFT) to your bank account and your bank information is **NOT** already on record, please **complete Section II and attach a voided check / deposit slip or your signature(s) must be notarized in Section VI**.

## V. AUTOMATIC INVESTMENT PLAN (AIP)

This plan allows you to invest automatically and regularly in your Manning & Napier Fund, Inc. account directly from your checking or savings account. **If your bank information is not on record or if it is changing, please complete Section II and attach a voided check / deposit slip or your signature(s) must be notarized in Section VI.** If you are adding this plan to an IRA account, all purchases will be coded as current year contributions. This plan is not available for Beneficiary IRAs.

☐ New Plan ☐ Modify / Replace Existing Plan ☐ Cancel Existing Plan

Frequency – (If bank, the default is monthly): ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually

Start Date* – (If blank, the default is the 15th day of the month): _____ / _____ / __________
MM DD YYYY

Name of Fund Series and purchase amount:

Fund Name: ________________________________________ Purchase Amount: $_______________ ($25 minimum per Fund Series)

Fund Name: ________________________________________ Purchase Amount: $_______________ ($25 minimum per Fund Series)

***Note:** Please allow up to 5 business days from receipt of this form to process your first automatic investment. When adding new banking information in Section II, please allow up to 10-15 business days for your banking information to be verified. The first draft may be delayed to the next month if your selected start date coincides with standard processing times or the verification of your banking information. If the date you select falls on a weekend or holiday, your investment will be processed the next business day.

## VI. AUTHORIZATION

By signing below, I authorize Manning & Napier Fund, Inc., Manning & Napier Advisors, LLC ("Manning & Napier"), BNY Mellon Investment Servicing Trust Company, or any successor transfer agent (the "Transfer Agent"), or its affiliates, to act on any instructions (including telephone instructions) reasonably believed to be genuine for any of the services described in this form. The Transfer Agent employs procedures that are designed to give reasonable assurance that instructions communicated by telephone are genuine. If these procedures, which include verifying the identity of each telephone caller, recording all telephone calls and sending written confirmations of transactions initiated by telephone, were followed, neither Manning & Napier, the Transfer Agent, nor any of its affiliates or agents will be held liable for acting on instructions reasonably believed to be genuine. I also authorize my bank (listed in Section II or on the attached voided check) to honor all debit and credit entries to my account arising in connection with any of the services described on this form and agree to indemnify and hold harmless my bank, the Transfer Agent, and Manning & Napier from acting on these instructions. This power will continue if I am disabled or incapacitated. I further agree that any such authorization, as well as all account and registration information provided on this form will remain the same unless I notify Manning & Napier in writing with a Medallion Guarantee of such change. I understand that any of the telephone services described in this form may be modified, interrupted, suspended, or terminated at any time, without notice.

I/We certify that I/we have the authority and legal capacity to elect the Account Services chosen for my/our account(s):

X ______________________________________ X ______________________________________
Authorized Signature Date Authorized Signature (if applicable) Date

### NOTARY PUBLIC SIGNATURE (if applicable)

Notarization from a notary public or voided check / deposit slip is required when adding bank instructions in Section II.

State of ________________________________

County of ________________________________

On the ______ day of ______________ in the year ________ before me, the undersigned, personally appeared ________________________________, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

X ______________________________________
Notary Public Signature

______________________________________
Printed Name

______________________________________
Commission Expiration Date (mm/dd/yyyy)

If required, place notary stamp / seal.

Mail to:

**First Class Mail:**
Manning & Napier Fund, Inc.
P.O. Box 534449
Pittsburgh, PA 15253-4449

**Overnight Mail:**
Manning & Napier Fund, Inc.
Attention: 534449
500 Ross Street, 154-0520
Pittsburgh, PA 15262